

International Police Association - U.S. Section Bylaws (Statutes and Standing Rules)

As Amended 11/12/07



International Police Association

The largest police organisation in the world !

Servo per amikeco !

d.rusu@iparomania.ro

Introduction

The bylaws are divided into two sections, the Statutes and Standing Rules. A complete revision and update of the bylaws was adopted at the NDC in San Francisco on August 31, 1990.

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Glossary

1. **IEC:** International Executive council; International officers and Delegates of each member country; the annual Convention of these officers for business, and members for social events.
2. **IPA:** International Police Association.
3. **NEC:** National Executive Committee; National Officers.
4. **NDC:** National Delegate Council; National officers and Delegates of each Region; A convention of these officers for business, and members for social events.
5. **PEB:** Permanent Executive Board; International Officers
6. **REGION:** Chapter of the IPA within the section.
7. **SECTION:** Member's Country of the IPA.
8. **WORLD CONGRESS:** Triennial meeting of the IEC when PEB elections occur.

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100.00 NAME AND MOTTO

101.00 The association shall be known as the International Police Association (IPA), United States Section and its motto shall be “Servo Per Amikeco” (Service Through Friendship in Esperanto).

200.00 AIMS AND OBJECTIVES

200.00 The purpose of the IPA is to create bonds of friendship and to promote international cooperation among its members. The aims and objectives of the association shall be as provided in the International Statutes and:

1. To link together in a sense of service and friendship all serving and retired members of the police service of member countries.
2. To arrange exchange programs, pen friendships and study group visits from abroad.
3. To encourage and stimulate the work of public service, respect of law, and maintenance of order, among the members of police service, of all member countries, and when opportunity arises, for social and cultural activities.
4. To produce a national IPA magazine and other literature dedicated to the objectives of the association.
5. To aid in raising the standards of performance within the police profession.

[Amended 11/12/07]

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300.00 AFFILIATION

301.00 The United States Section is affiliated with the International Police Association .

302.00 The National Delegate Council of the United States Section will acknowledge the authority of the International Executive Council (IEC) and will undertake to carry into effect ;the policy and directives of the IEC, as far as practicable, subject to the laws, regulations, and service orders, governing members of the United States Section, and subject to the provisions of its Statutes and Standing Rules. All decisions taken by the IEC are binding on the Section in so far as they do not contravene United States law.

303.00 The National Delegate Council (NDC) of the United States Section shall extend recognition to all other national sections recognized by the IEC.

400.00 MEMBERSHIP

401.00 The types of Membership in the association are: Regular, Associate, Ancillary, Life, Regional Honorary, and National Honorary. Membership in the association shall be without distinction as to rank, sex, race, color, language, or religion.

402.00 Regular membership in the association shall be open to all law enforcement officers employed full time with or retired from a law enforcement agency. Law enforcement officer is defined as a person with a formal commission, appointment, or employment in a position that has statutory authority to enforce public laws and to make arrests for violations of these laws. Members of the military

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police (except law enforcement personnel of the United States Coast Guard who are under the authority of the United States Department of Transportation) do not qualify for membership in the United States section.

403.00 Associate membership shall be open to members of the police service of another country if there is no Section in their own country (foreign associate membership).

403.10 Except within a foreign associate member (FAM) Region, associate members cannot hold elective office nor vote on any matter before his/her Region, the NEC, or NDC.

403.20 Associate Members accepted prior to June 24, 1995, shall keep their associate membership status, and continue to receive all the benefits of such membership.

403.30 Membership dues for a Foreign Associate Region shall be set by the regional board of the region but shall be greater than the amount specified in the Bylaws for the National portion of the dues.

404.00 All past National Presidents of the United States Section shall automatically become life members. [Proviso: This Section shall be retroactive to the formation of the U.S. Section in 1962]

405.00 Life Membership shall be open to regular members in good standing upon payment of a one-time \$500 membership fee or a larger amount as established in the Standing Rules. Life membership may also be granted to members who have rendered outstanding service to the association.

405.10 To be eligible for outstanding service Life Membership, a member must be nominated by his/her Regional President at least 120 days prior to the next NDC and must be

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approved by a majority of the voting NDC delegates present at an NDC meeting.

405.20 Members holding Life or Honorary Life Membership status prior to June 22, 1995, will continue to receive all benefits of such membership.

406.00 Regional Honorary Membership may be appointed by Regions, at their discretion, to their rolls only.

406.10 Regional honorary members may not be elected nor appointed to any office, vote on any matter nor pay dues to the United States Section. The Region may charge dues to a region honorary member. These dues shall not exceed 50% of the annual dues. [Amended 11/12/07]

407.00 National Honorary Membership The NEC shall have the discretion of appointing national honorary members to the Association. These members may not be elected or appointed to any office, vote on any matter or pay dues to the section or any regions.

408.00 Members who leave the law enforcement service, other than retiring, shall not be eligible for continued membership.

409.00 The Secretary-General shall make the initial determination on the eligibility of new members and the continuing eligibility of current members or he/she may refer a membership question directly to the NEC for a decision. A determination by the Secretary-General may be appealed to the NEC by the person it affects. The decision of the NEC shall be final, except any membership in question, may be accepted, rejected or changed at a NDC meeting, by a two-thirds (2/3) vote.

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410.00 Retired IPA members from another country who permanently move to the U.S. may transfer their membership in their former Section.

410.10 Retired police officers of another country who are not members of the IPA and who permanently reside in the U.S. may be admitted to membership if they satisfy the conditions of U.S. membership.

411.00 Extraordinary membership is available to widows and widowers of members. Widows and widowers of law enforcement officers, regardless of IPA membership, who are killed in the line of duty shall also be eligible for extraordinary membership.

Extraordinary members will have all the same rights and obligations of regular members, but shall not be eligible to hold any office or vote. [Amended 11/12/07]

500.00 DUES

501.00 The dues for regular membership, associate membership and reinstated membership shall be \$25 annually.

502.00 No present or future dues, levies, taxes or assessments, except those specifically stated as to affect life and honorary members by the NDC, shall be paid by life members.

503.00 50% of the dues shall go to National and shall include funding for insurance coverage for the U.S. Section including regions, the national dues billing system and the international dues levy. The other 50% of the dues shall go to the regions based on paid memberships per region.

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Proviso: The IPA payroll deduction program of *Region 15*, where they collect membership dues directly, shall continue. The National Treasurer and Region 15 shall develop a mutually agreeable system for payment of dues to National.

504.00 Dues shall be paid in advance, and no dues shall be refunded. Dues shall be paid according to the type of membership upon enrollment and annual dues shall be effective January 1st. New members with an enrollment date on or after October 1st. shall be carried as paid in full for the following year.

505.00 Dues will be payable and due on January 1st except in the instance covered in 504.00 for those who joined subsequent to October 1st of that year. Members will have a grace period of 90 days in which to pay their dues. This period will end 31 March, at which time any member who has not paid his or her dues will be delinquent and shall be dropped from both the Region and National rolls at the end of the year.

505.10 Any member serving on active duty, in the armed forces of the United States, shall have their annual dues waved.

Regions shall notify the National Secretary and National Treasurer, of these members, as soon as the region is notified of the active duty status. (5/6/05)

506.00 Any former member can be reinstated at any time upon reapplication for membership and provided he/she has not been terminated for immoral or improper conduct which is considered detrimental to the welfare of the Association.

507.00 Life Membership dues, except for outstanding service Life Members, shall be a one-time payment of \$500 or a greater

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amount as approved by the NDC in the Standing Rules. Outstanding service Life Members shall pay no dues.

507.10 The entire dues amount shall be placed in a separate, escrow (interest-bearing) account at the National Level. The dues shall annually be disbursed between the National and the Regions in the same ratio as set forth in Section 503.00 up to the amount of the regular dues.

507.20 If a Life-member changes Regions, the interest distribution shall go to the new region of the member.

600.00 OFFICERS

601.00 The National Officers shall consist of the President, 1st Vice President, 2nd Vice President, 3rd Vice President, Secretary-General, and Treasurer. The National President shall be the delegate to the International Executive Council and World Congress meetings.

602.00 The Past National President and the Past Secretary-General, may serve as advisors to the NEC for a period not to exceed 3 years after their term of office, if requested by the NEC.

603.00 The Regional officers shall consist of at least the following officers: Region President, Region 1st Vice-President, Region 2nd Vice-President, Secretary, Treasurer, and NDC Representative. The Secretary position may be combined with the Treasurer creating the position of Secretary/Treasurer if the Region Board deems this to be more conducive to the operation of the Region. [Amended 11/12/07]

604.00 Each region shall have the right to determine, on the basis of need, the addition of other elected region officers and their titles. these new region officers can be appointed by a majority vote of the

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existing region officers at any time during the term of office of the existing region officers. The re-election of these appointed officers, shall be conducted in the same manner as the existing region officers, at the expiration of the term of office of their appointment.

605.00 Each National and Regional Officer must be a current paid up member to retain their office and/or vote in the Association.

606.00 The National President may appoint associate secretaries to other IPA Sections and members to liaison with International IPA commissions.

700.00 BOARDS

701.00 The National Executive Committee (NEC) shall consist of the national officers.

702.00 The National Delegate Council (NDC) shall consist of the NEC plus one NDC delegate from each Region.

703.00 The Regional Committees shall consist of the Region Officers as provided for in these statutes.

800.00 REGIONS & ZONES

801.00 The United States Section shall be divided into geographical Regions as approved and established by the NDC or as provided in the Statutes or Standing Rules. Regions may be also approved and established for foreign associate members (FAM) from the same country. No application for a new Region may be considered unless the applicant meets all the requirements for a new Region contained

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in the Standing Rules or Statutes. If within one year of the approval of a new Region, the applicant Region is found by the NEC (by a 2/3 vote) to have not met all the requirements, the new Region shall automatically be suspended until the necessary corrections are made and the Region is re-approved at the next NDC. Should a new Region be suspended under this provision, all administration and members will return to the parent Region.

801.10 Upon approval as a FAM Region, the NEC shall assign the new FAM Region to one of the zones as defined in 802.00 where it will then be added to the listing for the designated zone.

802.00 Members will be placed in the region that is nearest to where he/she works, or he/she may have the option of belonging to the region where he/she lives. Active-service members living and working outside of the US may belong to the region of their choice, or if they do not choose a region, the NEC shall assign them to a region. A retired applicant may have the option of joining the region in which they used to work or the region in which they now live. Members living in a state where no region exists, shall belong to the region closest to him/her. No member may belong to nor join more than one region at the same time.

803.00 Any Region in violation of the Statutes or Standing Rules may have their Charter revoked.

804.10 Any Region, having been officially notified in writing by the National President, that they are in violations of the statutes or Standing Rules and who fails to correct the violation, may have charges brought against it at the next NDC meeting by a member of the NEC. The NDC, by a two-thirds

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(2/3) vote may revoke the Charter of a Region or suspend the Charter until the violation is ratified.

804.00 Inactive Regions which wish to reactivate, will be subject to all the provisions pertaining to the formation of new regions, except the boundary provisions (if the boundaries are unchanged). The NDC or NEC may approve the reinstatement of an inactive Region.

805.00 Regions who chronically fail to perform any one of the basic functions of a Region may be placed in inactive status. Basic Region functions include:

- failure to collect and/or process membership applications and/or dues payments
- failure to maintain the minimum number of Region officers or members
- failure to file mandatory National or International reports
- failure to be represented at the NDC by a delegate or by proxy

[Amended 11/12/07]

806.10 Any Region, having been officially notified in writing by the National President, that they are failing to performing a basic Region function and who does not correct the failure within 90 days or a region who has not been represented at the NDC for two years in a row, may, by a two-thirds vote of the NEC, be placed in inactive status. Any Region placed on inactive status by the NEC may appeal the decision to the NDC at its next meeting.

806.20 A neighboring Region designated by the NEC, shall perform the basic membership responsibilities for inactive region(s).

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806.30 A Region, that has been declared inactive by the NEC, will lose their region charter and flag. They will immediately return their charter, flag, and funds, remaining in their region treasury, to the Secretary General. The inactive region funds will go to either the newly re-activated region or to the region designated by the NEC, as provided in the statute. A deactivated region will have two years to seek reactivation. After this two-year period, the region number will be retired and any requests to form a region must be made as a new region.

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900.00 AUTHORITY

901.00 The National Executive Committee, subject to the authority of the NDC, Statutes, and Standing Rules, shall have the authority over the activities and affairs of the U.S. Section.

902.00 The National Delegate Council shall have the authority to adopt Statutes and Standing Rules, set general policies, and other authority as provided by the Statutes.

903.00 Region Committees shall have authority over the activities and affairs of their region, subject to the authority of the NEC, NDC, and the Statutes and Standing Rules.

1000.00 DUTIES

1001.00 The officers shall perform the duties as provided for in the Statutes and rules or by the NEC or NDC and the following specific duties.

1002.00 The National President is the Chief Executive Officer of the U.S. Section and it is his/her obligation to handle the general operations of the Section. The National President shall chair all meetings of the NEC and NDC and have the following duties:

A. The National President shall have the power to appoint and remove his/her appointees for cause without a hearing. He/she shall have the authority to sign all contracts which are binding on the U.S. Section with approval of the NEC.

B. The National President or his/her designee shall appear in court on behalf of the Section when necessary for the continuing operations of the Section. He/she shall administer

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the U.S. Section within the boundaries of the Statutes and Standing Rules adopted by the National Delegate Council, including issuing executive orders in areas not covered by the statutes or Standing Rules.

C. The National President shall have the authority to make decisions of an emergency nature, which may not be covered by the Statutes or Standing Rules.

If he/she is unable to fulfill these functions, he/she may designate one of the National Vice-Presidents to carry out those duties.

1003.00 The 1st National Vice-President shall act for the National President in his/her absence or inability to act, replace the National President upon a vacancy in that office.

1004.00 The 2nd National Vice-President shall act for the 1st National Vice-President in his/her absence or inability to act, replace the 1st National Vice-President upon a vacancy in that office.

1005.00 The 3rd National Vice-President shall act for the 2nd National Vice-President in his/her absence or inability to act, replace the 2nd National Vice-President upon a vacancy in that office.

1006.00 The Secretary-General shall be responsible for the preparation and certification of all minutes of the NEC and NDC, maintain custody of enrollment forms and other official papers and provide for the official correspondence between the U.S. Section and other Sections or the International organization.

1007.00 The Treasurer shall be the chief financial officer and shall be responsible for ensuring compliance with the fiscal policies of the NEC, NDC and the law.

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1008.00 The Regional President shall be the spokesperson for the region and preside over all region meetings. The Region President and other region officers shall perform other duties as provided for in the Region's bylaws.

1100.00 MEETINGS

1101.00 There shall be at least one NDC meeting a year, with at least 28 days prior notice.

1102.00 The NEC shall meet at least once per year. Special meetings may be called by the National President or upon the written request of a majority of the members of the NEC. Special NEC meetings may be conducted by conference call, if at least 72 hours notice has been given to all NEC members.

1103.00 Regions should meet at least once per year.

1104.00 Minutes of every NEC meeting shall be circulated by the Secretary-General, to each member of the NEC and to each Regional President, as soon as practicable after a meeting, one (1) copy shall be filed at the office of the Secretary-General for five (5) years.

1105.00 Minutes of every NDC meeting shall be circulated by the Secretary-General, to each member of the NDC as soon as practicable, after the meeting. One copy shall be filed at the office of the Secretary-General for five (5) years.

1106.00 A copy of the minutes of every Region meeting shall be circulated as soon as practicable after a meeting to each Region officer. [Amended 11/12/07]

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1200.00 APPOINTMENTS AND ELECTIONS

1201.00 Only regular and regular life members are eligible to hold any office or other positions, unless specifically provided for in these Statutes.

1202.00 The National President may appoint a member of the NEC to act in his/her absence as delegate to the International Executive Council and World Congress meetings.

1203.00 The National President, with approval of the NEC or NDC, may appoint a Parliamentarian and Sergeant-at-Arms, as deemed necessary. These positions shall perform duties as directed by the National President.

1204.00 National Officers shall be elected for a 3-year term, and (starting in 1997) take office and be sworn in, on the final night of the NDC meeting held in an election year.

1204.10 In an election year the NDC meeting shall be held between September 1st and November 30th. No later than 90 days before this meeting, written nominations for national office must be sent to, and received by, the Chairman of the Election Committee. A written nomination may only be made by a Region Delegate, seconded by a different Region Delegate, and must contain a signed statement by the nominee that they are a candidate for the office. The Election Committee Chairman shall insure that the list of nominated candidates for office is sent to all NDC Delegates and Region President within seven days following the nomination deadline. The Secretary-General shall provide to the Election Committee and the NDC a list of all regions eligible to vote for the election of officers.

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1204.20 No later than 30 days before the election year NDC meeting, the Election Committee shall send out a ballot, approved by the NDC or NEC, listing the candidates, alphabetically, with incumbents noted next to their name. Ballots shall be sent to the regions eligible to vote on the date of the mailing.

1204.30 Ballots shall be mailed, certified-return receipt requested, to the Region president. Each Region shall have one vote which shall be cast based on a majority vote of the Region committee. Individual ballots must be returned in the official ballot envelope and be signed by the Region President and Secretary and must include the Region number on the exterior of the ballot envelope.

1204.40 Ballots must be mailed to the Election Committee member at the site of the NDC meeting, to arrive no later than five days before the NDC. After the arrival deadline, only ballots mailed certified mail and dated 10 days before the NDC shall be counted. [6/95]

1204.50 The Election committee shall count ballots at the NDC, after the final adjournment of the NDC business meeting. The ballot count shall be open to any IPA member. IPA spectators may observe, but not interfere or handle ballots.

1204.60 The Election Committee shall immediately announce the results of the election.

1205.00 Regional Officers shall be elected for a 3-year term and (effective 2007) take office on December 31st of the same year following their election. Any Region that was granted Region status by the NDC in a year that is within one year of the Regional

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elections would be exempted from holding Regional elections until the next scheduled election year. [Region election years are 2010, 2013, etc.] [Amended 11/12/07]

1205.10 Region officer elections shall be held prior to December in the last year of the officers' term.

1205.20 Regional elections must be held by mail ballot or an open meeting with 10 days prior notice to the region membership.

1300.00 VACANCIES

1301.00 For vacancies in the office of National President or the National Vice-Presidents, the remaining National Vice-Presidents shall automatically rise to the vacant position.

1302.00 For vacancies in the 3rd National Vice-President, Treasurer or Secretary-General, the National President, within 120 days, shall nominate a replacement, who shall take office after majority approval of the remaining NEC.

1303.00 For vacancies in the offices of Region President or Region Vice-Presidents, the remaining Region Vice-President shall automatically rise to the vacant position.

1304.00 For vacancies in the last Region Vice-President, Treasurer, Secretary, or other elected officer of a Region, the Region President shall, within 90 days, nominate a replacement, who shall take office after approval by a majority of the remainder of the Region Committee.

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1400.00 VOTING

1401.00 Only regular or regular life members may vote at region or NDC meetings.

1402.00 At Region meetings each regular or regular life member shall have one vote.

1403.00 At the NDC, each region, except Foreign Associate Member Regions, shall be allowed one vote, to be cast by their delegate or proxy. The National President or presiding officer shall have one vote to break a tie. [9/02]

1404.00 At the NEC, each officer shall have one vote.

1405.00 In order for a region to have voting privileges at either an NDC meeting, or in a National Election, the region must have no less than 25 paid up members listed with the Secretary-General.

1405.10 The Secretary-General will provide the National President of the United States Section a register of all eligible regions at least 30 but no more than 45 days prior to any NDC meeting. These registers, with any updates, will be read into the minutes, before any votes are cast.

1405.20 The Secretary-General will provide each member of the election committee, a register of eligible regions, 30 days before a national election.

1405.30 Each register must be certified by the National Treasurer.

1500.00 COMMITTEES

1501.00 The NEC may appoint permanent standing committees, to assist the NEC conduct national and/or international business.

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1502.00 Regional Committees may appoint subcommittees to assist them in conducting regional business.

1503.00 Regional committees may appoint temporary subcommittees to organize special activities of a national character, upon written approval of the NEC.

1504.00 An election Committee shall be established in each election year. The National President shall appoint a chairman, who shall appoint at least four (4) members, one of which shall be from the area of the NDC. Election Committee appointments must be approved by the NEC.

1600.00 RESTRICTIONS

1601.00 No member shall promote, or attempt to promote, any discussion, concerning politics, religious, or racial matters, at any meeting of the Association, through the media, or correspondence with other members, in the course of IPA business.

1602.00 All members acknowledge complete loyalty to the United States of America.

1603.00 No member may appoint, use, or assume any IPA title except pursuant to the authority of applicable IPA bylaws, Statutes, or Standing Rules.

1604.00 No member shall permit another person to use his/her official membership card, or identification, nor furnish anyone, not an IPA member, any article that might result in courtesies and/or privileges being extended to which only IPA members are entitled.

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1605.00 The IPA emblems are protected by international copyright and may only be used within the framework of the Associations. The emblems must not be utilized for commercial purposes.

1605.10 Any change made to the emblem jeopardizes copyright protection and is therefore not permitted.

1606.00 Only the standard international IPA membership card with a valid year stamp is proof of membership in the Association.

[Amended 11/12/07]

1607.00 The Section or Regions shall not become a member of any other organization or participate in business enterprises, regardless of their purpose, without the prior consent of the IEC.

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1700.00 REMOVAL AND SUSPENSIONS

1701.00 The Association may for cause, suspend, or expel any member provided, however, the charges preferred against the member, shall be thoroughly investigated by a special committee of three (3) members appointed by the National President when a NEC member is to be investigated, and the president of a region, when a region member is to be investigated.

1701.10 The special committee shall report its findings, in writing, signed by the members of the committee, at a special meeting called for the purpose. At the meeting, the member charged shall be entitled to be represented by counsel, to cross examine, and introduce witnesses in his/her behalf.

1701.20 The findings of the special committee may be approved, amended, or rejected, by a majority of the members in good standings, present, and voting.

1702.00 Any member who has been suspended, or expelled, shall not be entitled to relief, or assistance of any kind, from this Association, during the time he/she is suspended, or expelled. Any member so suspended, or expelled, who is later exonerated of the charge, which was the basis for suspension, or expulsion, of the member, he/she shall be entitled to make application for reinstatement as a member of the Association in his/her former status.

1703.00 If the charges referred to above are against the National President, then the three-member committee will be appointed from the NEC, by the National Presidents home Region President.

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1704.00 If the charges referred to above are against the president of a region, then the three-member committee will be appointed by the National President of the section.

1705.00 Membership shall be automatically withdrawn from any member who no longer meets the requirements for membership, was dismissed, or required to resign from his/her law enforcement employment or who, upon retirement or resignation, is convicted in a court of law of a felony or any offense in which moral turpitude is a factor.

1706.00 National Officers may be recalled from office for failure to carry out the duties of their office, violation of the National or International Statutes or Standing Rules or any act detrimental to the IPA.

1706.10 A petition including the general charges and requesting a confidential investigation of an officer, signed by one-third (1/3) of the Region NDC representatives or one-third (1/3) of the current eligible voters to elect an officer or a majority of the NEC, shall be filed with the Secretary-General, or National President if the Secretary-General is charged, to initiate an investigation into the allegations.

1706.20 Within 45 days after a petition containing enough signatures is filed, an Investigative Committee shall be formed consisting of five members, one each appointed by 1) the National President or 1st National Vice-President if the National President is charged, 2) the President of the Region of the accused officer, and 3) one member from each Zone, selected by a majority of the Zone Chairmen. The Committee shall elect its own chairman.

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1706.30 The Investigative Committee shall inquire as to the specific allegations made against the officer and conduct a thorough investigation into these allegations, including a chance for the accused to respond to the charges. The Committee shall report its findings in a Confidential Report to the NDC representatives and National Officers within 120 days of appointment.

1706.40 The Confidential Report shall be taken up at the next regular NDC meeting. A special NDC meeting may be called by the Secretary-General or the National President if the Secretary-General is charged for purposes of a hearing and action the charges, if a majority of the NDC representatives concur.

1706.50 After reviewing the confidential report and evidence and after affording the person accused the opportunity to speak in their defense, the NDC by a two-thirds (2/3) vote may reprimand or recall from office the accused officer.

1706.60 Any person recalled from office shall be barred from holding any office or position in the IPA for three (3) years from the date of removal.

1707.00 When a complaint against a member involves a violation of the National or International Bylaws or acts detrimental to the IPA which occur outside the Region, the National President, with approval of the NEC, may order an investigation. The National President shall appoint a three-member investigation committee who shall present their findings no later than the next NEC meeting. The accused member shall have the right to be informed of the charges(s), given time to prepare his/her defense, and to appear and

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defend themselves both before the investigative committee and the NEC. The NEC, by a two-thirds vote, may suspend or revoke the membership of the accused, who may appeal the decision to the next NDC.

1708.00 Regional Officers may be recalled from office for failure to carry out the duties their office, violation of the National, International or Regional Statues or Standing Rules or any act detrimental to the IPA.

1708.10 To initiate an investigation and hearing on charges against a Region Officer, a petition must be filed with the Secretary or if the Secretary is charged filed with the Region President. To be valid the petition must be signed by a majority of the Region Committee or by, either 25 Region members or 25% of the Region membership, whichever is less, the specific charges against the officer.

1708.20 Within 45 days after a petition containing enough signatures is filed, an investigative Committee shall be formed consisting of three members. One each appointed by 1) the Region President or 1st Region Vice-President if the Region President is charged, 2) the NDC Rep or the 2nd Region Vice-President if the NDC Rep is charged, and 3) the person filing the petition. The Committee shall elect its own chair.

1708.30 The Investigative Committee shall inquire as to the specific allegations made against the officer and conduct a thorough investigation into these allegations, including a chance for the accused to respond to the charges. The Committee shall report its findings in a Confidential Report to the Region Committee within 60 days of appointment.

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1708.40 Within 90 days of the confidential report and with 30 days notice to the membership, a special Region meeting shall be called by the Secretary (or the Region President if the Secretary is charged), for purposes of a hearing and action on the charges.

1708.50 After reviewing the confidential report and evidence and after affording the person accused and the person filing the petition the opportunity to speak, the members at the meeting, by a two-thirds (2/3) vote, may reprimand or recall from office the accused officer.

1708.60 Any person recalled from office shall be barred from holding any office or position in the IPA for three (3) years from the date of removal.

1800.00 RULES OF ORDER

1801.00 Meetings shall be conducted according to parliamentary procedure. The current edition of *Robert's Rules of Order, Newly Revised* shall govern in all cases to which they are applicable and in which they are not inconsistent with these Statutes or Standing Rules.

1802.00 All grievances must be brought before the region committee, with redress first to the NEC, and then to the NDC. Grievances which are based on the International Statutes and which are not resolved by the NDC, may then be addressed to the IEC.

1900.00 AMENDMENTS

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1901.00 The Statutes and Standing Rules may only be amended at a NDC meeting.

1902.00 Proposed amendments to the Statutes must be submitted to the Chair of the Bylaws Committee, 90 days in advance of the NDC. Statute proposals so submitted, may be adopted at the NDC by a two-thirds (2/3) vote. Copies of the proposed amendments shall be distributed to each region NDC representative 60 days prior to the NDC.

1902.10 Notwithstanding section 1902.00, emergency statute amendments may be submitted at the NDC in the case of unforeseen emergencies or extraordinary situations which developed after the 90 day submission period as determined by a two-thirds (2/3) vote of the NDC.

1903.00 Standing Rules, to carry out the Statutes and to establish policies, procedures and administration rules of the association, may be adopted by a majority vote if submitted under the same requirements as statute proposals. Standing Rules may be adopted without the 90 day notice, by a two-thirds (2/3) vote. Standing Rules shall not be adopted or retained that conflict with the Statutes.

1904.00 Statute and Standing Rules proposals shall include a short statement indicating the reason for the proposal.

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Standing Rules *IPA U.S. Section*

[Standing Rules relate to the Statutes of the same Section numbers.]

| Statutes | | Standing Rules | |
|-----------------|------------------------|-----------------------|---------|
| <u>Section</u> | <u>Title</u> | <u>Section</u> | |
| 100.00 | NAME | S.R. | 100.00 |
| 200.00 | AIMS AND OBJECTIVES | S.R. | 200.00 |
| 300.00 | AFFILIATION | S.R. | 300.00 |
| 400.00 | MEMBERSHIP | S.R. | 400.00 |
| 500.00 | DUES | S.R. | 500.00 |
| 600.00 | OFFICERS | S.R. | 600.00 |
| 700.00 | BOARDS | S.R. | 700.00 |
| 800.00 | REGIONS & ZONES | S.R. | 800.00 |
| 900.00 | AUTHORITY | S.R. | 900.00 |
| 1000.00 | DUTIES | S.R. | 1000.00 |
| 1100.00 | MEETINGS | S.R. | 1100.00 |
| 1200.00 | APPOINTMENTS/ELECTIONS | S.R. | 1200.00 |

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Statutes

Standing Rules

Section

Title

Section

| | | |
|---------|---------------------|--------------|
| 1300.00 | VACANCIES | S.R. 1300.00 |
| 1400.00 | VOTING | S.R. 1400.00 |
| 1500.00 | COMMITTEES | S.R. 1500.00 |
| 1600.00 | RESTRICTIONS | S.R. 1600.00 |
| 1700.00 | REMOVAL/SUSPENSIONS | S.R. 1700.00 |
| 1800.00 | RULES OF ORDER | S.R. 1800.00 |
| 1900.00 | AMENDMENTS | S.R. 1900.00 |

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S.R. 100.00 NAME

S.R. 200.00 AIMS AND OBJECTIVES

S.R. 300.00 AFFILIATIONS

S.R. 400.00 MEMBERSHIP

S.R. 401.00 Every member shall be entitled to take part in all Association sponsored activities.

S.R. 402.00 Every enrolled member shall receive, free of charge a membership card and lapel pin.

S.R. 402.10 Members shall pay the replacement cost for any lost or misplaced membership cards, passports, or lapel pins.

S.R. 403.00 Every member shall be entitled to wear the badge and colors of the Association.

S.R. 404.00 Every member shall receive all journals, newsletters, and other literature, published for general circulation by the association, provided that members who have not paid their annual dues by March 31 of each year, will not be sent a journal or newsletter until they renew their membership.

S.R. 405.00 All membership files shall be kept private and no membership lists shall be given to anyone not a member of the IPA, without the express permission from the NEC. The National President or Secretary General upon approval of the NEC shall act as the disbursement officer or may authorize the requesting Regional President to act for them.

S.R. 405.10 The membership lists of the IPA are organization assets. Without consent of the NEC, membership lists, or any

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part thereof, may not be used by any member for any purpose not reasonably related to the person's interest as a member.

The membership lists shall not be used in the following ways:

- A. For any purpose which the user does not reasonably and in good faith believe will benefit the IPA.
- B. Sold or purchased by any person.
- C. For any commercial purpose or purpose in competition with the IPA.

S.R. 405.20 Any member requesting a national membership list must make the request and reason for the request in writing. The National President shall have the authority to deny any request for a national membership list that does not meet the requirements or restrictions of this section.

S.R. 405.30 Any member requesting a regional membership list must make the request and reason for the request in writing to the Region President. The Region President may deny any request for their regional membership list if it does not meet the requirements or restrictions of the section.

S.R. 406.00 A standardized application of the required information approved by the NEC, shall be used for all new membership requests and shall contain the following information: full name, full address, phone number, date of birth, gender, law enforcement agency, date appointed as a law enforcement officer, or date retired from a law enforcement agency, "Have you previously been an IPA member?", "Previous IPA number (if applicable)", applicants signature, and sponsor's name, IPA number and signature. Regions may include on the application optional information including accommodations

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information, languages spoken, spouse's name, and other pertinent information wanted on the application by the region.

S.R. 407.00 Any IPA member who is accused of violating any IPA bylaw/statute or Region rule are entitled to appear before the Region Committee of Officers and/or the NEC or NDC, to answer the accusations, before any action can be taken against them. Further, the IPA member is entitled to copies of any correspondence that is accusatory in nature.

S.R. 408.00 Region Honorary Members. Regions may appoint worthy persons as Honorary Members of their regions.

Qualifications for Honorary Regional Membership shall be at the discretion of the Region subject to the following regulations:

1. Honorary Regional Members shall not be issued an IPA membership card.
2. The names, addresses, and telephone numbers of all Honorary Regional Members shall be forwarded to the Membership Secretary of the United States Section, who will maintain a master file of these members for reference purposes.
3. Honorary Regional Membership shall not be transferable from Region to Region.
4. Requests for IPA services by an Honorary Regional Member must, without exception, be forwarded through the appropriate officer of the Region where the membership is held.
5. Honorary region members shall not be given access to IPA databases.

[Amended 11/12/07]

S.R. 500.00 DUES

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S.R. 501.00 All dues and other moneys, received for, or on behalf, of the association, shall be paid into an account of the Association at a bank. The National president, treasurer, a national officer designated by the NEC and secretary-general shall, in the case of the NEC, be authorized to sign all checks. Checks from national to regions require only one signature. All other checks over \$500 shall require two signatures. All dues and other moneys shall be made payable to the IPA.

S.R. 502.00 All moneys received for membership enrollment and annual dues paid to the regional treasurers shall be deposit in the region's bank. The National Treasurer shall monthly transmit the region portion of the dues to the region treasurer, along with any monthly accounting of enrollments and renewals.

S.R. 502.10 Regions requiring one signature on checks or withdrawals from financial institutions shall have all statements sent to the Regional President. Upon receipt of these statements the Region President shall review them for correctness. If the Region President finds the statements to be correct they shall affix their full signature to the bank statement before transferring the document to the regional treasurer.

S.R. 503.00 All members shall submit an itemized accounting, including all receipts for any expenditures of national funds. Such accounting will be made part of the national treasurer's annual report.

S.R. 504.00 A cash account and balance sheet, showing the financial position of the Association as of the 31st day of December of each year, shall be prepared by the treasurer of the NEC, and

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regional committees. National accounting shall be done in accordance with modern computerized bookkeeping methods. National financial statements shall be distributed to each region 30 days before the NDC or as soon as possible, if the NDC is held before May 1st in a given year.

S.R. 504.10 The National shall have a review performed every year by a National Financial Review Committee appointed by the NEC. The review report shall be completed within 90 days of the end of the fiscal year.

S.R. 505.00 National shall provide the Regions with membership cards for all paid members of the Region. [Amended 11/12/07]

S.R. 506.00 A former member reapplying for membership shall be subject to the following:

- A. He/she shall meet all the current requirements and restrictions regarding membership.
- B. The applicant will be reinstated under his/her previous enrollment number, wherever possible.
- C. The applicant shall pay for any lost or misplaced membership material, except a replacement membership card which shall be included in the reinstatement fee.
- D. Should a member become delinquent again it shall be up to the Region's Board to accept his/her request for reinstatement. The Region may impose an additional fine for reinstatement.

[Amended 11/12/07]

S.R. 600.00 OFFICERS

S.R. 601.00 Every elected or appointed National or Regional officer, shall receive a copy of current officer lists, Statutes, and

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Standing Rules. Updates shall be prepared under the direction of the NEC, with one copy distributed to each Region and one copy to each National officer. The Regions shall be responsible to distribute copies of the updates to each of their Region officers. [Amended 11/12/07]

S.R. 602.00 INSTALLATION OF OFFICERS: An installing officer shall be selected by the National President for National Officers and by the President of a Region for Region Officers, to administer the following affirmation as soon as practicable after election or appointment of officer(s) listed in the Statutes:

“The new officer(s) shall repeat after me, using their own name”

“I, _____, having been duly elected or appointed to an office in the U.S. International Police Association, do solemnly affirm that I will, to the best of my ability, carry out the aims and objectives of this Association, the duties of my office and that I will not misuse or abuse the authority placed in me.”

S.R. 603.00 Regional supply officers shall exercise every reasonable precaution in controlling the sale and/or distribution of official IPA supplies to which only members are entitled to possess.

S.R. 604.00 No one shall use the official IPA emblems (crest and rounded) except as provided for in this section.

S.R. 604.10 Any commercial use, general sales, or any use (except for authorized region use) of the IPA emblems must be approved in advance by the NEC. Regions shall be automatically licensed to use the IPA emblems for region supply and gift items, with the following restrictions:

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- A. Regions are licensed to only use the emblems for region supply items or region gifts and may not authorize commercial sale or other use of any IPA emblem item.
- B. Regions must strictly adhere to the National and International requirements for use of the emblems, including that the emblems must be used with the copyright marks, nothing may enter into, or through the official emblems and that the emblems may only be used in a solid color or in the official four-color version.

S.R. 604.20 Any region found by a two-thirds vote of the NEC to be in violation of this section, shall have their automatic license to use the emblems suspended. Once a region has had its emblem use license suspended, they may not use the IPA emblems except with prior approval of the NEC. The NEC may by a two-thirds vote reinstate the emblem use license of a region.

S.R. 604.30 Except for authorized region use of the official emblems, all other approved vendors or producers of IPA emblem items shall rebate 10% of the cost of such items to the National Treasury.

S.R. 605.00 All local regional supply officers shall make available at each regularly scheduled NDC meeting a printed list of the supplies available, including descriptions of these items. Sufficient copies shall be made available for each NDC representative, the NEC, and any proposed new regional delegate. this list shall include the price of these items to other regions, as well as the suggested retail price to an individual member.

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S.R. 606.00 Associate Secretary positions expire at the conclusion of the current election term. Associate Secretaries who fail to properly conduct the duties of office may be removed by the National President.

S.R. 607.00 Eligible applicants for Associate-Secretary shall submit their application for appointment through their Regional President to the National President.

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S.R. 608.00 The following offices shall be filled by appointment of the National President with approval of the NEC or NDC:

Advisor to the National President

Auditor

Handbook Coordinator

Historian(s)

National Hobby Officer

National Membership Secretary

National Newsletter Editor(s)

National Recording Secretary

National Supply Officer

RemNet Coordinator

Website Coordinator (Webmaster)

Youth Exchange Program Officer

S.R. 608.10 The National President or NEC may establish other positions as needed. These positions shall be filled by appointment as provided in S.R. 608.

S.R. 608.20 Appointed positions shall expire at the end of the National officers' term of office.

S.R. 700.00 BOARD

S.R. 701.00 Members of the NEC will be provided rooms for NEC and NDC meetings. A NEC member who arrives early or stays beyond the event will be responsible for the additional room costs. Transportation for NEC members will be provided to NEC and NDC events. Airfare will be economy / coach only. Meals and drinks will not be compensated.

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S.R. 800.00 REGIONS & ZONES

S.R. 801.00 The Region Secretary, upon notification by a member of that Region of an intended move to another Region and requesting transfer to that Region, will, within thirty (30) working days of that notification, advise the Secretary of the Region to which that member is moving to that member's name, IPA number, dues status and address in that Region, as well as any other pertinent information relative to the IPA, available to the transferring Region.

S.R. 801.10 Upon notification by a member of a Region of an intended move to another Region and requesting that his/her membership not be transferred to the new Region, the member's Region President will as soon as possible notify the President of the new Region of the name, IPA number, address, and phone number (if available). The member's Region President will also advise the National Membership Secretary of this notification. In the event that the National Membership Secretary has not received this notification within 60 days of receiving the address change from the member's Region Secretary, the National Membership Secretary will insure that the President of the new Region receives the notification.

S.R. 802.00 A request to form a new region shall be made in writing to the Secretary-General no later than 60 days before a upcoming NDC meeting and must contain:

1. A map showing the boundaries of the proposed new region. The boundaries of the proposed new region shall conform to the boundary lines of the county/counties where the new region is being

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formed. A copy of the letter requesting to form a new region and a map showing the boundaries of the proposed new region shall be sent to the president of each region that is contiguous to the proposed new region.

2. A list of 25 paid up members and their U.S. Section IPA numbers, who live or work within the boundaries of the proposed new region.
3. A list of officers and their addresses, which must include the following officers: 1) Region President 2) 1st Region Vice-President 3) 2nd Region Vice-President 4) Secretary 5) Treasurer 6) NDC Representative 7) Any other officers felt necessary. These officers shall be self-appointed by mutual agreement with each other and shall serve until the next regional election.

S.R. 802.10 The Secretary-General, upon receipt of a request to form a new region shall place the request on the agenda of the next NEC meeting and shall distribute copies to the NEC and all regional presidents for their notice and review. New Region applications that are not complete 60 days prior to the upcoming NDC meeting shall not be placed on the agenda or considered for approval.

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S.R. 802.20 The President of the proposed new region shall consult with the Region President of each existing region whose boundaries are contiguous with the boundaries of the proposed new region and establish boundaries acceptable to all concerned regions. Each affected region shall notify the Secretary-General of their individual boundary decision. In the event the affected regions do not reach an agreement on the boundaries, the issue will be decided by the NEC at their next scheduled meeting. The NEC will present the proposed new region and its boundaries to the NDC at its next scheduled conference for approval.

S.R. 802.30 A national officer designated by the National President shall give all possible aid to the new Region President and his/her tentative board of officers. The designated national officer will seek out and identify any and all members that assisted in initiating the formation of a new region and shall recommend the NEC issue that member(s) a certificate of appreciation for his/her efforts.

S.R. 803.00 New regions shall become effective on the first day of the month following approval at a NDC meeting. New regions may request to have an effective date up to 60 days after approval. New regions shall be numbered based on their effective date.

S.R. 804.00 New regions shall receive \$300 from the National Section upon appointment of officers as enumerated in **S.R. 803.00** and be allowed to retain 100 percent of all dues, new and renewal, collected during the first 3 months of operation.

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S.R. 804.10 Regions must report all new and renewing members to the Secretary-General within 15 days of the 3 months of operation.

S.R. 805.00 All members of the old region shall have the option of remaining with that region. The file cards and records pertaining to those members who choose to be transferred to the new region shall be turned over to the new region by the old region.

S.R. 806.00 When certified that all requirements for a new region have been met by a 2/3's approval of the NEC, the individual states listed in this section or foreign associate member regions may automatically be established as a new region. Such regions will be subject to all the restrictions and benefits of a new region. No region may be established under this section except for those which have a single state as their boundary or are a foreign associate member region. States that form as new regions shall automatically be removed from this list. Foreign associate member regions that gain international IPA Section status, shall automatically be removed from the list of established regions. States eligible under this section are:

- | | |
|--------------|-------------------|
| 1. Alabama | 10. Maine |
| 2. Alaska | 11. Massachusetts |
| 3. Arkansas | 12. Mississippi |
| 4. Delaware | 13. Montana |
| 5. Idaho | 14. Nebraska |
| 6. Iowa | 15. New Hampshire |
| 7. Kansas | 16. New Mexico |
| 8. Kentucky | 17. North Dakota |
| 9. Louisiana | 18. Oklahoma |

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19. Rhode Island
20. South Dakota
21. Vermont
22. West Virginia
23. Wyoming
24. Any other complete state.

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S.R. 807.00. After a new Region has been approved by the NDC, the NEC shall direct the mailing of a notice to the members of the new region advising them that they have a right to remain in the region from which the new region was formed (parent region). The notice shall include a self-address postage paid reply card for the member to indicate which region they want to belong to. Members who do not return a card or otherwise notify the National, shall remain in the parent region.

S.R. 900.00 AUTHORITY

S.R. 901.00 The NEC may, with approval of the NDC, host an IEC meeting.

S.R. 902.00 No Region Officer or member shall sign any contractual agreement in the name of the IPA that could incur liability or responsibility upon the National Executive Committee (NEC) or the National treasury, without approval of the NEC, unless the contract specifically exempts the NEC, its members, and all other members of the IPA, USA Section.

S.R. 1000.00 DUTIES

S.R. 1001.00 The National President shall have an informative newsletter sent to the president of each region at least 4 times per year.

S.R. 1002.00 Associate Secretaries shall have the following duties:

A. To notify the affiliate Section President and Secretary-General of the appointment in writing, to request the name

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of the appropriate person with which liaison should be maintained and to request to be placed on their mailing list in order to receive their publication.

B. To submit articles and/or letters of general interest regarding the affiliate section to the U.S. National Editor.

C. To expediently route requests and respond to correspondence of the affiliated section advising them of action taken.

D. To appropriately forward requests from U.S. members to the affiliated section.

E. To submit to the national officer coordinating Associate Secretaries, 30 days prior to the NDC meeting, an annual written report regarding the progress and relations with the affiliated section.

F. To notify the national officer coordinating Associate Secretaries of any intention to visit the affiliated section. Any gifts presented in the name of the U.S. Section must be offered with the full knowledge and approval of the U.S. Section National President.

G. To notify the national officer coordinating Associate Secretaries if liaison with the affiliate section cannot be established; if there are lapses; or if aware of any complaints between the sections

H. To keep the national officer coordinating Associate Secretaries and affiliate section apprised of their current address and telephone number.

S.R. 1003.00 Official observers to International Conferences shall be required to submit a written report to the U.S. Section within ninety (90) days after the close of the conference before

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any reimbursement from the U.S. Section funds will be authorized.

S.R. 1004.00 The U.S. Section Travel Form shall be letter size.

S.R. 1005.00 The duties of the National Membership Secretary shall be to process all membership records for the United States Section. Specifically the Membership Secretary shall:

- A. Process all membership applications, renewals, and reinstatements and issue membership cards, stamps, and related materials.
- B. Maintain the official roster of the United States Section membership.
- C. Provide membership lists, labels, and other materials as authorized.
- D. Provide the original of all new membership applications, as well as copies of renewals and reinstatements, on a quarterly basis to the Secretary-General for archiving.

[Amended 11/12/07]

S.R. 1100.00 MEETINGS

S.R. 1101.00 The name of each regional NDC delegate or proxy must be submitted to the Secretary-General in writing, at least 30 days before each NDC meeting, on a form to be supplied by the NEC. All delegates or proxies must be paid up regular or regular life members. No member may represent more than 2 regions at a NDC meeting. No elected member of the NEC may hold a region proxy.

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S.R. 1101.10 Each region shall have the privilege of substituting a NDC delegate or proxy by letter signed by the Region President and the secretary of the region. Such substitutions become effective when presented at the NDC and entered into the minutes.

S.R. 1101.20 At the NDC a delegate or proxy shall have the right to designate a proxy for the region, if they are unable to attend a session or meeting. The new proxy is effective when presented at a NDC meeting and entered in the minutes.

S.R. 1102.00 Only members of the association shall attend official meetings of the association, unless prior approval is granted by the chairman of the meeting concerned. Any such attendance is to be recorded in the minutes of the meeting.

S.R. 1103.00 Meetings of the NDC, NEC, and Regions shall be open to any member, in good standing, of the Association as an observer. However, only members of the respective Council, Board, or Region will be permitted to participate (enter motions, provide discussion, vote, etc.) in the agenda of the meeting. This does not preclude the chairman of the meeting from inviting an individual to participate.

S.R. 1103.10 Exception. Meeting called pursuant to Section 1700.00 (Removal and Suspension) shall be considered to be in executive session as defined in Robert's Rules of Order.

S.R. 1104.00 The United States Section shall not hold national meetings that conflict with International meetings of the IPA or with Police Week. In addition, all long weekends, i.e. Memorial Day, Independence Day, Labor Day weekend and

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Thanksgiving Day weekend shall be excluded from the calendar of available national conference dates.

S.R. 1104.00 The United States Section shall not hold national meetings that conflict with International meetings of the IPA or with Police Week. In addition, all long weekends, i.e. Memorial Day, Independence Day, Labor Day weekend and Thanksgiving Day weekend shall be excluded from the calendar of available national conference dates.

S.R. 1105.00 Annual region reports shall be made in writing to the NEC, 30 days before the NDC. Regions may also submit copies of their annual reports to other regions by mail or at the NDC. Delegates to the NDC who wish to make a verbal presentation on regional matters of importance must get on the agenda with the Secretary-General.

S.R. 1106.00 Any Region(s) or the National who organize NDC meeting, will, within 120 days after the NDC meeting, file a financial report to the National Treasurer detailing the cost for hosting the conference, including any profits or losses.

S.R. 1107.00 Regions, including National Associate Secretaries should not conduct IPA sponsored events during the week of the NDC. The National officers shall encourage all regions to actively promote the NDC via their local newsletters and by discussions at regional meetings.

S.R. 1108.00 The use of email to conduct NEC business will be limited to items of an emergency or very urgent nature that cannot be taken up at the next meeting. The President shall distribute any E-mail proposals that meet the emergency/urgent criteria to all NEC members and make the official notification

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of an official action is taken. The President will make every effort to insure that each NEC member has received the proposal and has had time to comment and/or vote. Approval of an E-mail proposal shall require the affirmative vote of at least four members of the NEC. All action taken by E-mail shall be recorded in the minutes at the next NEC meeting.

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S R. 1200.00 ELECTIONS AND APPOINTMENTS

S.R. 1201.00 Envelopes containing ballots shall be checked by the election committee for authenticity and the ballots removed from the envelope and placed face down, to insure secrecy. Ballots shall be counted only after all the ballots have been removed from their envelopes.

S.R. 1202.00 Any member in good standing is eligible to be nominated or seek a National office.

S.R. 1203.00 Write-in candidates or votes will not be allowed on ballots for national office elections.

S.R. 1205.00 With the exception of the NDC Representative, no person may serve in more than one elected Region office.

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S.R. 1204.00 If there are more than two nominees for a national office, plurality voting, as described in Robert's Rules of Order, shall be used.

S.R. 1205.00 In the case of a tie vote for a national office, a coin toss shall determine the winner. The Election Committee Chairman (or ranking Election Committee member if the Chairman is not present) shall perform the coin toss. The coin toss shall be done 1) at the time of the national election vote count; 2) in the presence of the Election Committee and 3) with the candidates or their representative present (unless impossible). The NEC and other IPA members shall be allowed to observe the coin toss, but not shall not interfere in any manner.

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S.R. 1300.00 VACANCIES

S.R. 1400.00 VOTING

S.R. 1401.00 Voter Election Procedures. 120 days before any national election, the Secretary General shall send out to each Region, National Officer and the Election Committee, a list of potential voters, including information on vacancies, voting members who are delinquent and any other information needed to produce an accurate voters list for the election.

Regions and National Officers and other concerned members shall have 30 days to respond to the Secretary General on corrections, amendments, or additions to the voter list. 60 days before the election, the Secretary General shall send out an updated voters list to each Region, National Officer and the Election Committee for review. Any conflicts or formal protests or objections to the voters on the final list shall be resolved by action of the NEC.

S.R. 1410.00 The National Executive Board adopts the following rules for the National Officer elections:

- A. Each candidate for national office shall have the right to have a one-half page candidate statement in the National Reporter issued prior to the election.
- B. Each candidate for national office may purchase one set of mailing labels of the eligible voters for the national election. These labels may only be used to mail election material for the candidate. The purchase price for the

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labels shall be no more than the actual cost necessary to produce and mail the labels to the candidate.

- C. Each candidate for national office may have one candidate message of no more than 250 words broadcast through the e-mail RemNet system.

S.R. 1500.00 COMMITTEES

S.R. 1501.00 There shall be the following Standing Committees with members appointed by the National President with approval of the NEC or NDC:

- Bylaws Committee
- Honorary Life Membership Committee
- National Recruitment Committee
- National Financial Review Committee
- Ways and Means committee

S.R. 1501.10 The National President or the NEC may establish other committees as needed. These Committees shall be filled as provided in S.R. 1501.00.

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S.R. 1600.00 RESTRICTIONS

S.R. 1601.00 No Region shall solicit funds through a 3rd party, except with written permission of the NEC.

S.R. 1602.00 All matters of policy connected with the Association shall not be discussed with unauthorized persons or disclosed to the press, except through the National President, the NEC, the NDC, or the regional committees.

S.R. 1603.00 There shall be no posting or solicitation of any IPA material in one region, by members of another region, without the expressed consent of the president of that region where the posting and/or solicitation might occur.

S.R. 1604.00 The NEC may institute fund raising campaigns. A region may elect to assist the NEC in such a fund raising endeavor, which then entitles any region so participating, to a 20% share of the net profit turned in by the region. The NEC shall have the authority to run a charter, or group trip, to an IEC meeting, if no region within the section, is intending to run a trip in conjunction with this IEC meeting. Any moneys derived from the NEC trip, shall be used to offset the cost of the delegates attending, including any gifts presented to the hosting section, on behalf of the United States Section. Any moneys in excess shall be returned to the national treasury, and shall be earmarked to offset the cost of future IEC meetings, when no organized trips are available.

S.R. 1605.00 All charter and/or group flights of any region, and any contractual obligations entered into, by an unincorporated region, must be authorized and approved by the NEC.

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S.R. 1606.00 All passenger manifests of any charter and/or group flights, where assistance has been or might be asked for from another section, and/or regions, must be submitted to the Secretary General at least one month prior to the flight, for verification, and to insure that at least 75% of its participants are IPA members or are within the immediate family or the personal guest of an IPA member in the group.

S.R. 1607.00 The organizer or secretary of a subcommittee, organizing a function or trip, shall open an account at a bank, in the name of the function or trip. The organizer or secretary shall be the trustee of such an account. This account shall be used for the function or trip only.

S.R. 1608.00 DISASTER RELIEF PROCEDURES. The following procedures are to be followed by Region Officers when a disaster relief fund is considered by a Region for a disaster within its boundaries:

1. Poll each Region member to determine the number of family members effected, the nature of personal injuries, extent of damage or loss of personal property and any immediate needs.
2. Prepare a written summary for each member polled or interviewed.
3. Notify the Section National President of the findings and request assistance. The Section National President upon receipt of a written report from the Regional Chairperson detailing the nature, effect and assistance needed, shall submit a written report to the international.
4. If the Region determines that there is a need to seek disaster relief funds from other Regions and individual members, the

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Regional Treasurer is to open a separate banking account titled “IPA Region __ Disaster Relief Fund” and notify the National Treasurer of the account number. All donations must be made out to and be deposited into the disaster relief fund.

5. Prepare a letter for the National Executive Committee and all Regional Chairpersons explaining the situation and needs of the victims.

6. The Regional Committee shall review each case on an individual basis and consider the needs of all members before deciding how any moneys will be distributed among the affected members.

7. When all moneys have been disbursed, prepare a detailed final report for the National Treasurer listing each individual sum received and a list of each individual distribution. If the fund is carried over from one calendar year into another, a interim report with the above information must be submitted to the National Treasurer by January 30th.

8. It is the policy of the US IPA that relief funds are not intended to provide a windfall for members what are fully reimbursed by insurance. The purpose of the relief fund is to provide assistance for members who are underinsured or not insured at all.

S.R. 1609.00 No one shall organize and/or publicize an organized group excursion, event, or trip, using the IPA name, unless it is approved by:

- 1) the local region where it is occurring or originating, or;
- 2) the NEC if the excursion, event, or trip is of a national nature and/or organized from a nationally elected or appointed position.

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This provision shall not apply to small informal groups (of less than 15) traveling using the IPA travel form procedure.

1609.10 No member may run an event or excursion in the name of the International Police Association and make announcements or send notices through IPA systems or means, without proper approval.

S.R. 1610.00 All National conferences, meetings, dinners etc. shall be held in compliance with the American with Disabilities Act. (ADA)

S.R. 1700.00 REMOVAL AND SUSPENSIONS

S.R. 1800.00 RULES OF ORDER

S.R. 1801.00 When a final vote is taken on the floor it should show in the minutes how each region voted on the issue, noted either FOR or AGAINST or ABSTAINED.

S.R. 1900.00 AMENDMENTS

S.R. 1901.00 Copies of the latest Statutes and Standing Rules will be available to all delegates at every NDC meeting.

S.R. 1902.00 All proposed amendments shall be submitted in to the Chair of the Bylaws Committee, who may contact the proposer to make voluntary corrections or clarifications.

S.R. 1903.00 The person proposing the bylaw change, shall prepare or have prepared, a fiscal impact statement for each change to the Statutes or Standing Rules. The fiscal impact statement shall be included with the proposals distributed to NDC delegates.

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